

VACATION NOTIFICATION



_____ will be on vacation on
(child's name)

the following dates: _____ .

We will return to school on: _____ .

I understand that the center's policy is that 2 weeks' written notice is required in order to receive half-fee reduction for vacations. Only your full weeks schedule of consecutive days off are eligible for the reduction, and there is an annual limit of 2 weeks on the half-fee reduction. You will see your vacation credit on the following month.

Signed: _____ Today's date: _____
(parent signature)

Parents, please fold this and put it in the check box in the office. We'll be sure to find it there!